General Guideline To
Filling Temporary Openings or Vacancies
At the Beginning of the Shift

Does the Carrier desire to fill the open position?

YES

NO

Does the opening a vacation?

NO

YES

Is there a qualified member on the current shift?

YES

NO

Was a relief worker properly assigned? 

YES

NO

Position Filled.

Fill position under Rule 17(H), a. f.

Is there a qualified member on the current shift?

NO

Was relief worker approached with > 48hrs notice?

YES

NO

Fill using Rule 17 (H) a. f.

Fill position under Rule 17(H), a. f.

Fill with Overtime Rule 10.b.

Possible forced overtime, a. b. e.

Yes

Is there a qualified member on the current shift?

NO

YES

Fill using Rule 17(H), a. f.

• Relief worker has option to fill. c.
• Fill using Rule 17 (H) a. f.
• Fill with overtime Rule 10.b.
• Fill using voluntary straight time list. (Not recommended by SC6) c.

a. Rules 6, 17, 23, 52, 57, 61; Various. Qualification requirements are a cornerstone for filling ANY position.
b. Rule 4; Overtime and Rule10; Distribution of Overtime
c. Rule 51(E); Vacations
d. Vacation Agreement 6, 10, 12, and 12(b); Vacations are NOT considered vacancies.
e. Rule 12; Changing Shifts
f. Rule 13; Employees Filling Positions of Others and Rule 64; Differentials